

Self-Published Local Authors Shelf Policy

The Granby Department of Library Services welcomes the growing opportunities that new self-publishing technologies offer local writers. The Main Library has a *Self-Published Local Author Shelf* for circulating recent works written and published by authors currently living in Granby and its surrounding communities.

Local authors wishing to donate a book to this section must meet the following criteria:

- Fiction and Non-Fiction Prose: The work must be over 100 bound pages.
- Poetry: The work must be over 45 bound pages.
- Children's books must be bound and a minimum of 32 pages.
- Works with CDs or DVDs will not be accepted.
- The work's binding must be strong enough to withstand at least 20 readings/circulations. Books will be removed from the collection and discarded when the binding gives out. Authors can search the Online Catalog at any time to determine whether their work is still in the collection.
- Each contributed book must be accompanied by a Request for Addition to the *Self-Published Local Author Shelf*.

This information will be entered into our Online Catalog with searchable note of *Self-Published Local Author Shelf*. Books contributed to this collection become the property of the Library. The Granby Public Library reserves the right to refuse any title, or remove any title without notice, at any time and for any reason.

Contributed books will be shelved on the *Self-Published Local Author Shelf* for up to two years, depending upon shelving space. After two years, the book may be removed from the shelf to make room for newer works. Removed books will not be returned to contributing authors.

Approved by the Library Board, 11 January 2016